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OSA-4752-63

22 SEP 1963

MEMORANDUM FOR: Chief, Materiel Division, OSA
VIA : Deputy Assistant Director, OSA *for*
SUBJECT : Justification for Duplicating Facilities

1. As discussed with you late last week, I said I would attempt to get some further justification for [] request of you to obtain some duplicating equipment. [] has submitted an additional justification for the purchase of such equipment.

2. I wish again to restate that [], although primarily serving OSA, renders many and varied services to the intelligence community as a whole. In respect to these latter endeavors, OSA operates as the executive agent hopefully to keep chaos to the minimum in the administration of his affairs where such administration is clearly in the best interests of the Government. I am confident that [] makes use of all available duplicating equipment, both on this floor and on other floors of this building which might otherwise be available to him. However, such does appear to be a shoestring solution to the problem when we consider the importance of [] reports and his statement now volubly set forth in 4 type-written papers that it "just ain't effective or sufficient."

3. If, on the basis of his memoranda, you feel that the purchase of the equipment is justifiable and if there are no other funds to support the purchase, it appears that we have sufficient funding in our line item for [] contract to support the acquisition of this equipment.

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Chief, Personnel Branch
OSA-DD/B&T

CONCUR paragraph 3:

B&T/OSA

Date

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OSA:PB:LLM:ms (10 Sept 63)

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